



2023 Operating Budget



**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
ALL DEPARTMENTS**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	21,991,926	21,916,700	23,912,500	1,995,800
Revenues / Recoveries	(6,229,523)	(6,047,300)	(6,321,000)	(273,700)
PIL's & Supplementary	(585,852)	(265,000)	(325,000)	(60,000)
Tax Revenue	(15,604,414)	(15,604,400)	(15,996,100)	(391,700)
Net Operating Budget	(427,863)	-	1,270,400	1,270,400

Budget Summary

Tax and Related Revenues

Increase in estimated Supplementary Taxes	(60,000)	
Increase in the estimated assessment growth	(391,700)	
		(451,700)

Staffing Costs

Full time salary / wage rate increase	178,200	
Progression	32,500	
Annualized 2022 positions	150,200	
New positions for 2023	62,800	
Removal of positions	(89,400)	
Statutory payroll costs / benefit premiums	104,500	
Part time wage rate increase	156,200	
New students	40,500	
		635,500

Transfers to Reserves

3% Roads Levy Reserve	476,000	
0.5% levy directed to Building and Facilities Reserve	79,300	
0.5% levy directed to Vehicle & Equipment Reserve	79,300	
		634,600

Other Department Expenses and Revenues

Mayor and Council	200	
CAO and HR	10,400	
Corporate Services	185,600	
Finance	(175,800)	
Fire and Emergency Services	51,500	
Public Works and Infrastructure Services	358,800	
Community Services - Parks	13,400	
Community Services - Rec, Culture and Communications	31,100	
Development Services	(31,600)	
Library	8,400	
		452,000

Net Increase in 2023 Operating Budget	1,270,400
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**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
BY DEPARTMENT**

	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Mayor & Council	336,600	347,600	11,000	3.27%	9,000	2,000				347,600
Office of the CAO	714,700	790,900	76,200	10.66%	61,100	9,400	5,700			790,900
Corporate Services	1,005,400	1,246,800	241,400	24.01%	133,800	119,500	(30,700)		18,800	1,246,800
Finance	366,100	216,700	(149,400)	(40.81%)	(144,300)	1,200	(4,800)	(1,500)		216,700
Fire & Emergency Services	1,874,500	2,029,300	154,800	8.26%	78,300	67,200	200		9,100	2,029,300
Community Services - Public Works	7,786,400	8,913,200	1,126,800	14.47%	473,900		900		652,000	8,913,200
Community Services - Parks	688,400	743,000	54,600	7.93%	59,300	(4,700)				743,000
Community Services - Rec, Culture & Comm	1,385,400	1,525,600	140,200	10.12%	125,010	8,890	6,300			1,525,600
Development Services	1,002,100	1,039,900	37,800	3.77%	950	(67,150)	22,400	45,000	36,600	1,039,900
Library	709,800	738,500	28,700	4.04%	28,700					738,500
Total Organization	15,869,400	17,591,500	1,722,100	10.85%	825,760	136,340		43,500	716,500	17,591,500

PIL's and Supplementary (325,000)

Total to be raised from Taxes 17,266,500

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
BY CATEGORY**

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	10,074,900	10,690,100	615,200	6.11%	549,950	2,450		62,800		10,690,100
Administrative Expenditures	954,500	961,300	6,800	0.71%	35,500	(89,600)	43,800	2,200	14,900	961,300
Professional Services	334,300	325,900	(8,400)	(2.51%)	500	400	(14,300)	5,000		325,900
Building Maintenance	326,200	363,900	37,700	11.56%	6,500	6,500	6,200		18,500	363,900
Materials	21,500	23,800	2,300	10.70%	8,500	(6,200)				23,800
Contracted Services	178,800	215,300	36,500	20.41%	36,000	500				215,300
Vehicles & Equipment	1,118,200	1,352,200	234,000	20.93%	179,040	19,160	21,500		14,300	1,352,200
Information Technology	454,800	600,900	146,100	32.12%	30,500	90,500	(33,100)		58,200	600,900
Repairs & Maintenance	1,961,700	2,170,500	208,800	10.64%	206,000	(4,500)	(6,100)		13,400	2,170,500
Insurance	341,400	370,200	28,800	8.44%	24,900		3,900			370,200
Utilities	702,000	728,900	26,900	3.83%	24,300		2,600			728,900
Committees	17,400	17,400								17,400
Rent / Debentures	198,200	198,200								198,200
Grants	832,400	826,100	(6,300)	(0.76%)	31,200		(37,500)			826,100
Other Expenditures	116,000	109,800	(6,200)	(5.34%)	200	100	(6,500)			109,800
Transfers to / from Reserves	4,298,400	4,958,000	659,600	15.35%	25,000				634,600	4,958,000
Total Expenditures (Less Payroll)	11,855,800	13,222,400	1,366,600	11.53%	608,140	16,860	(19,500)	7,200	753,900	13,222,400
Total Expenditures	21,930,700	23,912,500	1,981,800	9.04%	1,158,090	19,310	(19,500)	70,000	753,900	23,912,500
Revenues	(3,463,000)	(3,872,100)	(409,100)	11.81%	(335,200)	(1,800)	(42,000)	(26,500)	(3,600)	(3,872,100)
Grants	(1,486,000)	(1,485,500)	500	(0.03%)	(3,330)	3,830				(1,485,500)
User Fees	(710,800)	(710,300)	500	(0.07%)	500					(710,300)
Transfers from Reserve	(401,500)	(253,100)	148,400	(36.96%)	5,700	115,000	61,500		(33,800)	(253,100)
Total Revenues	(6,061,300)	(6,321,000)	(259,700)	4.28%	(332,330)	117,030	19,500	(26,500)	(37,400)	(6,321,000)
Grand Total	15,869,400	17,591,500	1,722,100	10.85%	825,760	136,340		43,500	716,500	17,591,500

PIL's and Supplementary	(325,000)
Total to be raised from Taxes	17,266,500

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
MAYOR & COUNCIL**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	337,896	336,600	347,600	11,000
Revenues / Recoveries	(13,249)	-	-	-
Net Operating Budget	324,647	336,600	347,600	11,000

Budget Summary

Staffing Costs

Full time salary / wage rate increase	6,000	
Statutory payroll costs / benefit premiums	<u>4,800</u>	10,800

Other Expenditures / Revenues

Service level change for miscellaneous computer supplies	2,000	
Increase in internal allocation for insurance	200	
Decrease in travel & mileage based on prior year actuals	<u>(2,000)</u>	200

Net Increase in Mayor & Council 2023 Operating Budget	<u>11,000</u>
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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - MAYOR AND COUNCIL

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	299,654	304,000	314,800	10,800	3.55%	10,800					314,800
Administrative Expenditures	17,423	24,600	22,600	(2,000)	(8.13%)	(2,000)					22,600
Professional Services	1,679	3,000	3,000								3,000
Information Technology	18,240	18,000	6,000	(12,000)	(66.67%)		2,000	(14,000)			6,000
Insurance	900	1,000	1,200	200	20.00%	200					1,200
Total Expenditures (Less Payroll)	38,242	46,600	32,800	(13,800)	(29.61%)	(1,800)	2,000	(14,000)			32,800
Total Expenditures	337,896	350,600	347,600	(3,000)	(0.86%)	9,000	2,000	(14,000)			347,600
Revenues											
Transfers from Reserve	(13,249)	(14,000)		14,000				14,000			
Total Revenues	(13,249)	(14,000)		14,000				14,000			
Grand Total	324,647	336,600	347,600	11,000	3.27%	9,000	2,000				347,600

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
OFFICE OF THE CAO & HUMAN RESOURCES

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	769,566	718,900	790,900	72,000
Revenues / Recoveries	(95,301)	(4,200)		4,200
Net Operating Budget	674,265	714,700	790,900	76,200

Budget Summary

Staffing Costs

Full time salary / wage rate increase	7,600	
Progressions	5,500	
Annualization of part time Administrative Assistants (HR & CAOs Office)	57,700	
Removal of full time position for half year	(26,600)	
Statutory payroll costs / benefit premiums	15,900	
	<u> </u>	60,100

Budget Neutral Expenditures / Revenues

Marketing and flags transfer from Development Services	1,500	
Transfer of Summer Student to Recreation, Culture & Communications	4,200	
	<u> </u>	5,700

Other Expenditures / Revenues

Increase in advertising to reflect prior year actuals	500	
Increase in conferences & seminars	2,000	
Increase in training	450	
Increase in memberships	550	
Increase in health & safety for certifications	900	
Increase in volunteer Christmas dinner	5,000	
Increase in employee events to reflect prior year actuals	1,000	
	<u> </u>	10,400

Net Increase in Office of the CAO & HR 2023 Operating Budget	<u>76,200</u>
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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - OFFICE OF THE CAO AND HUMAN RESOURCES

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	475,377	492,300	552,400	60,100	12.21%	60,100					552,400
Administrative Expenditures	42,649	53,900	63,800	9,900	18.37%	500	9,400				63,800
Professional Services	55,845	68,000	68,500	500	0.74%	500					68,500
Grants	4,000	4,000	4,000								4,000
Other Expenditures	90,994		1,500	1,500				1,500			1,500
Transfers to / from Reserves	100,700	100,700	100,700								100,700
Total Expenditures (Less Payroll)	294,188	226,600	238,500	11,900	5.25%	1,000	9,400	1,500			238,500
Total Expenditures	769,565	718,900	790,900	72,000	10.02%	61,100	9,400	1,500			790,900
Revenues	(91,889)										
Grants		(4,200)		4,200				4,200			
Total Revenues	(91,889)	(4,200)		4,200				4,200			
Grand Total	677,676	714,700	790,900	76,200	10.66%	61,100	9,400	5,700			790,900

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
CORPORATE SERVICES**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	1,820,384	1,728,500	1,790,600	62,100
Revenues / Recoveries	(812,604)	(723,100)	(543,800)	179,300
Net Operating Budget	1,007,780	1,005,400	1,246,800	241,400

Budget Summary

Staffing Costs

Full time salary / wage rate increase	13,300	
Progressions	9,700	
Annualized 2023 Business Solution Analyst position	34,900	
New Summer Student	11,500	
Statutory payroll costs / benefit premiums	17,100	
		86,500

Budget Neutral Expenditures / Revenues

Transfer of building security from Fire & Emergency Services	300	
Transfer of software license expenses to Development Services	(31,000)	
		(30,700)

Information Technology

Increase in IT conferences and seminars	6,500	
Increase in building security	2,300	
Decrease in software licenses	37,900	
Increase in software subscriptions	38,100	
Increase in telecommunications	39,900	
Increase in travel and mileage	1,000	
Increase in internet	21,400	
Miscellaneous expenditures	1,500	
		148,600

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
CORPORATE SERVICES**

Other Expenditures / Revenues

Increase in Postage & Shipping to reflect prior year actuals	2,000	
Increase in conferences and seminars expense for Deputy Clerk	1,700	
Increase in training	2,500	
Increase in marriage licences	1,700	
Increase in travel and mileage to attend events in person	1,800	
Decrease in repairs and maintenance to reflect prior year actuals	(4,500)	
Increase in internal cost allocation for insurance	1,300	
Decrease in election expenses	(112,500)	
Decrease of election reserve contribution	125,000	
Increase in Council meeting supplies	3,000	
Decrease in equipment rental	(1,800)	
Increase to Canada Summer Jobs Grant	(400)	
Removal of transfer from systems & security reserve for eScribe	16,500	
Decrease to OMPF grant	3,900	
Miscellaneous expenditures and revenues	<u>(3,200)</u>	
		37,000
Net Increase in Corporate Services 2023 Operating Budget		<u>241,400</u>

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - CORPORATE SERVICES

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	804,347	733,100	819,600	86,500	11.80%	86,500					819,600
Administrative Expenditures	251,429	178,900	83,000	(95,900)	(53.61%)	2,600	(100,000)	(3,000)		4,500	83,000
Professional Services	53,937	66,000	56,500	(9,500)	(14.39%)			(9,500)			56,500
Building Maintenance	2,164	1,600	4,200	2,600	162.50%	600	1,700	300			4,200
Vehicles & Equipment	21,477	17,000	75,400	58,400	343.53%	3,800	18,800	21,500		14,300	75,400
Information Technology	276,097	283,200	333,900	50,700	17.90%	12,200	88,500	(50,000)			333,900
Repairs & Maintenance	305	5,300	800	(4,500)	(84.91%)		(4,500)				800
Insurance	91,324	105,200	106,500	1,300	1.24%	1,300					106,500
Utilities											
Committees	1,404	17,400	17,400								17,400
Rent / Debentures	56,120	56,300	56,300								56,300
Grants	94,500	95,500	58,000	(37,500)	(39.27%)			(37,500)			58,000
Transfers to / from Reserves	167,280	169,000	179,000	10,000	5.92%	10,000					179,000
Total Expenditures (Less Payroll)	1,016,037	995,400	971,000	(24,400)	(2.45%)	30,500	4,500	(78,200)		18,800	971,000
Total Expenditures	1,820,384	1,728,500	1,790,600	62,100	3.59%	117,000	4,500	(78,200)	-	18,800	1,790,600
Revenues	(130,525)	(23,000)	(26,200)	(3,200)	0	(3,200)					(26,200)
Grants	(633,158)	(468,600)	(465,100)	3,500	(0)	3,500					(465,100)
Transfers from Reserve	(160,200)	(231,500)	(52,500)	179,000	(1)	16,500	115,000	47,500			(52,500)
Total Revenues	(923,883)	(723,100)	(543,800)	179,300	(0)	16,800	115,000	47,500			(543,800)
Grand Total	896,501	1,005,400	1,246,800	241,400	24.01%	133,800	119,500	(30,700)		18,800	1,246,800

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - CORPORATE SERVICES**

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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - CORPORATE SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Total Revenues										
Total	25,400	25,400								25,400
Total Corporate Services	1,005,400	1,246,800	241,400	24.01%	133,800	119,500	(30,700)		18,800	1,246,800

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
FINANCE**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	2,085,152	2,164,100	2,218,600	54,500
Revenues / Recoveries	(2,143,013)	(1,798,000)	(2,001,900)	(203,900)
Net Operating Budget	(57,861)	366,100	216,700	(149,400)

Budget Summary

Staffing Costs

Full time salary / wage rate increase	24,100	
Progression	5,500	
Statutory payroll costs / benefit premiums	1,600	
	<u> </u>	31,200

Budget Neutral Expenditures / Revenues

Transfer of energy consultant costs to Recreation, Culture & Communications	<u>(4,800)</u>	(4,800)
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Other Expenditures / Revenues

Increase in audit fees	500	
Increase in bank and service charges based on prior year actuals	500	
Increase in postage and shipping based on prior year actuals	2,000	
Increase in supplies for tax documents based on prior year actuals	5,100	
Increase in training for new staff	2,500	
Increase in ownership change revenue due to growth	(1,500)	
Increase in tax arrears notice revenue based on prior year actuals	(13,100)	
Increase in interest and penalties revenue	(30,000)	
Increase in investment interest due to rate adjustments	(140,000)	
Miscellaneous expenditures and revenues	<u>(1,800)</u>	(175,800)

Net Decrease in Finance 2023 Operating Budget	<u>(149,400)</u>
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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - FINANCE

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	880,567	945,600	976,800	31,200	3.30%	31,200					976,800
Administrative Expenditures	95,211	185,900	198,500	12,600	6.78%	7,600	2,500			2,500	198,500
Professional Services	82,684	72,600	68,300	(4,300)	(5.92%)		500	(4,800)			68,300
Transfers to / from Reserves	1,026,689	960,000	975,000	15,000	1.56%	15,000					975,000
Total Expenditures (Less Payroll)	1,204,584	1,218,500	1,241,800	23,300	1.91%	22,600	3,000	(4,800)		2,500	1,241,800
Total Expenditures	2,085,151	2,164,100	2,218,600	54,500	2.52%	53,800	3,000	(4,800)		2,500	2,218,600
Revenues	(2,143,012)	(1,798,000)	(1,999,400)	(201,400)	11.20%	(198,100)	(1,800)		(1,500)		(1,999,400)
Transfers from Reserve			(2,500)	(2,500)						(2,500)	(2,500)
Total Revenues	(2,143,012)	(1,798,000)	(2,001,900)	(203,900)	11.34%	(198,100)	(1,800)		(1,500)	(2,500)	(2,001,900)
Grand Total	(57,861)	366,100	216,700	(149,400)	(40.81%)	(144,300)	1,200	(4,800)	(1,500)		216,700

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
FIRE & EMERGENCY SERVICES**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	2,019,024	2,009,800	2,172,800	163,000
Revenues / Recoveries	(151,301)	(135,300)	(143,500)	(8,200)
Net Operating Budget	1,867,723	1,874,500	2,029,300	154,800

Budget Summary

Staffing Costs

Full time salary / wage rate increase	11,800	
Statutory payroll costs / benefit premiums	6,400	
Part time salary / wage rate increase	14,400	
Increase in statutory training requirements	59,400	
Increase in fire response based on 5 year average	11,100	
		103,100

Budget Neutral Expenditures / Revenues

Transfer of building security to Corporate Services - IT	(300)	
Transfer of electrical inspections from Development Services	500	
		200

Other Expenditures / Revenues

Increase in service charges - burn permit processing	3,000	
Increase in clothing	2,000	
Increase in training	2,000	
Increase in heating costs due to rate increases	5,000	
Increase in vehicle gas and oil	19,200	
Increase in various repairs and maintenance	12,400	
Increase in internal allocation for insurance	9,200	
Increase in personal protective equipment	5,000	
Increase in fine revenue	(5,500)	
Miscellaneous expenditures and revenues	(800)	
		51,500

Net Increase in Fire & Emergency 2023 Operating Budget		154,800
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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - FIRE AND EMERGENCY SERVICES

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	1,506,567	1,563,400	1,666,500	103,100	6.59%	37,900	65,200				1,666,500
Administrative Expenditures	100,709	102,600	111,400	8,800	8.58%	3,300	2,000			3,500	111,400
Professional Services	509	1,500	1,500								1,500
Building Maintenance	21,373	19,600	20,600	1,000	5.10%	800		200			20,600
Contracted Services	2,942	1,900	2,500	600	31.58%	600					2,500
Vehicles & Equipment	174,524	125,800	158,000	32,200	25.60%	32,200					158,000
Information Technology	63,677	67,100	66,600	(500)	(0.75%)	(2,500)				2,000	66,600
Repairs & Maintenance	64,654	80,000	83,600	3,600	4.50%					3,600	83,600
Insurance	25,412	22,800	32,000	9,200	40.35%	9,200					32,000
Utilities	28,657	25,100	30,100	5,000	19.92%	5,000					30,100
Transfers to / from Reserves	30,000										
Total Expenditures (Less Payroll)	512,457	446,400	506,300	59,900	13.42%	48,600	2,000	200		9,100	506,300
Total Expenditures	2,019,024	2,009,800	2,172,800	163,000	8.11%	86,500	67,200	200		9,100	2,172,800
Revenues	(138,495)	(120,100)	(128,300)	(8,200)	6.83%	(8,200)					(128,300)
Grants	(12,806)	(15,200)	(15,200)								(15,200)
Total Revenues	(151,301)	(135,300)	(143,500)	(8,200)	6.06%	(8,200)					(143,500)
Grand Total	1,867,723	1,874,500	2,029,300	154,800	8.26%	78,300	67,200	200		9,100	2,029,300

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - FIRE AND EMERGENCY SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Fire & Emergency Services										
FIRE DEPARTMENT										
Payroll	917,800	936,000	18,200	1.98%	18,200					936,000
Administrative Expenditures	102,600	111,400	8,800	8.58%	3,300	2,000			3,500	111,400
Professional Services	1,500	1,500								1,500
Building Maintenance	19,600	20,600	1,000	5.10%	800		200			20,600
Contracted Services	1,900	2,500	600	31.58%	600					2,500
Vehicles & Equipment	125,800	158,000	32,200	25.60%	32,200					158,000
Information Technology	67,100	66,600	(500)	(0.75%)	(2,500)				2,000	66,600
Repairs & Maintenance	80,000	83,600	3,600	4.50%					3,600	83,600
Insurance	22,800	32,000	9,200	40.35%	9,200					32,000
Utilities	25,100	30,100	5,000	19.92%	5,000					30,100
Transfers to / from Reserves	-	-								
Total Expenditures (Less Payroll)	446,400	506,300	59,900	13.42%	48,600	2,000	200		9,100	506,300
Total Expenditures	1,364,200	1,442,300	78,100	5.72%	66,800	2,000	200		9,100	1,442,300
Revenues	(120,100)	(128,300)	(8,200)	6.83%	(8,200)					(128,300)
Grants	(15,200)	(15,200)								(15,200)
Total Revenues	(135,300)	(143,500)	(8,200)	6.06%	(8,200)					(143,500)
Total	1,228,900	1,298,800	69,900	5.69%	58,600	2,000	200		9,100	1,298,800
FIRE DEPARTMENT VOLUNTEER										
Payroll	645,600	730,500	84,900	13.15%	19,700	65,200				730,500
Total Expenditures (Less Payroll)										
Total Expenditures	645,600	730,500	84,900	13.15%	19,700	65,200				730,500
Revenues										
Total Revenues										
Total	645,600	730,500	84,900	13.15%	19,700	65,200				730,500
Total Fire & Emergency Services	1,874,500	2,029,300	154,800	8.26%	78,300	67,200	200		9,100	2,029,300

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
PUBLIC WORKS AND INFRASTRUCTURE SERVICES

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	9,150,519	8,821,000	9,998,800	1,177,800
Revenues / Recoveries	(1,063,848)	(1,034,600)	(1,085,600)	(51,000)
Net Operating Budget	8,086,671	7,786,400	8,913,200	1,126,800

Budget Summary

Staffing Costs

Full time salary / wage rate increase	40,800	
Annualization of Manager of Capital Projects salary and benefits	57,600	
Statutory payroll costs / benefit premiums	34,100	
		132,500

Budget Neutral

Transfer of electrical inspections from Development Services	900	
		900

Other Expenditures / Revenues

Capital Transfers

3% Roads Levy Reserve	476,000	
0.5% levy directed to Building and Facilities Reserve	79,300	
0.5% levy directed to Vehicle & Equipment Reserve	79,300	
		634,600

Roads and Related Expenditure Increases / (Decreases)

Increase in Crossing Guard supplies	1,200	
Decrease in contracted snowplowing as work is being done in house	(16,000)	
Increase in repairs and maintenance - winter operations	13,400	
Increase in repairs and maintenance - patching, quantity based on prior year actuals	17,600	
Increase in repairs and maintenance - sweeping due to new costs for disposal	87,200	
Increase in repairs and maintenance - dust layer based on actuals and price increase	28,800	
Increase in ditching environmental reporting due to new regulations	40,000	
Increase in catch basins maintenance	4,500	
Increase in repairs and maintenance general - sidewalks	5,000	
Decrease in repairs and maintenance - shared services due to newer fleet and actuals	(20,000)	
Increase in repairs and maintenance - street lights due to pole deterioration	45,000	
Increase in repairs and maintenance - slurry seal to reflect price increase	25,000	
Increase repairs and maintenance - vehicle based on prior year actuals	10,000	
Increase in equipment - vehicles / blades to reflect price increase	15,000	
Increase in internal allocation for insurance	2,100	
Increase in vehicle - gas and oil based on increased rates	125,000	
Increase in licenses - new Automatic Vehicle Locator and online permit software	17,400	
Increase in heating costs due to rate increases	2,100	
Miscellaneous expenditures	6,500	
		409,800

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
PUBLIC WORKS AND INFRASTRUCTURE SERVICES**

Revenues / Grants

Decrease in culvert revenue	1,900	
Decrease number of permits for road occupancy fees	10,000	
Increase in scrap revenue based on previous years	(2,500)	
Increase in pit and quarry fees based on previous years	(2,000)	
Increase in Canada Summer Jobs grant	(800)	
Full year of cost recovery from capital projects to cover manager salary and benefits	(57,600)	
	<u>(51,000)</u>	358,800

Net Increase in Public Works and Infrastructure Services 2023 Operating Budget	<u>1,126,800</u>
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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	2,477,552	2,524,400	2,656,900	132,500	5.25%	132,500					2,656,900
Administrative Expenditures	119,923	56,200	63,900	7,700	13.70%	7,700					63,900
Professional Services	15,511	17,000	17,000								17,000
Building Maintenance	672	600	600								600
Materials			8,500	8,500		8,500					8,500
Contracted Services	75,145	71,000	107,000	36,000	50.70%	36,000					107,000
Vehicles & Equipment	980,995	810,000	940,000	130,000	16.05%	130,000					940,000
Information Technology	63,834	64,000	81,400	17,400	27.19%					17,400	81,400
Repairs & Maintenance	1,890,070	1,796,900	2,003,800	206,900	11.51%	206,000		900			2,003,800
Insurance	89,749	107,900	110,000	2,100	1.95%	2,100					110,000
Utilities	122,188	195,700	197,800	2,100	1.07%	2,100					197,800
Rent / Debentures	141,864	141,900	141,900								141,900
Other Expenditures	16,231	16,700	16,700								16,700
Transfers to / from Reserves	3,156,785	3,018,700	3,653,300	634,600	21.02%					634,600	3,653,300
Total Expenditures (Less Payroll)	6,672,967	6,296,600	7,341,900	1,045,300	16.60%	392,400		900		652,000	7,341,900
Total Expenditures	9,150,519	8,821,000	9,998,800	1,177,800	13.35%	524,900		900		652,000	9,998,800
Revenues	(199,987)	(200,600)	(250,800)	(50,200)	25.02%	(50,200)					(250,800)
Grants	(837,629)	(834,000)	(834,800)	(800)	0.10%	(800)					(834,800)
Transfers from Reserve	(11,052)										
Total Revenues	(1,048,668)	(1,034,600)	(1,085,600)	(51,000)	4.93%	(51,000)					(1,085,600)
Grand Total	8,101,851	7,786,400	8,913,200	1,126,800	14.47%	473,900		900		652,000	8,913,200

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Community Services - Public Works										
CROSSING GUARDS										
Payroll	123,500	123,900	400	0.32%	400					123,900
Administrative Expenditures	1,300	2,500	1,200	92.31%	1,200					2,500
Total Expenditures (Less Payroll)	1,300	2,500	1,200	92.31%	1,200					2,500
Total Expenditures	124,800	126,400	1,600	1.28%	1,600					126,400
Total Revenues										
Total	124,800	126,400	1,600	1.28%	1,600					126,400
PLOWING										
Payroll	270,600	277,900	7,300	2.70%	7,400		(100)			277,900
Contracted Services	16,000		(16,000)		(16,000)					
Repairs & Maintenance	6,200	7,000	800	12.90%	800					7,000
Total Expenditures (Less Payroll)	22,200	7,000	(15,200)	(68.47%)	(15,200)					7,000
Total Expenditures	292,800	284,900	(7,900)	(2.70%)	(7,800)		(100)			284,900
Total Revenues										
Total	292,800	284,900	(7,900)	(0)	(7,800)		(100)			284,900
SANDING / SALTING										
Repairs & Maintenance	395,400	408,000	12,600	3.19%	12,600					408,000
Total Expenditures (Less Payroll)	395,400	408,000	12,600	3.19%	12,600					408,000
Total Expenditures	395,400	408,000	12,600	3.19%	12,600					408,000
Total Revenues										
Total	395,400	408,000	12,600	3.19%	12,600					408,000
CULVERT THAWING										
Payroll	14,400	14,800	400	2.78%	400					14,800
Repairs & Maintenance	2,000	2,000								2,000
Total Expenditures (Less Payroll)	2,000	2,000								2,000
Total Expenditures	16,400	16,800	400	2.44%	400					16,800
Total Revenues										
Total	16,400	16,800	400	2.44%	400					16,800
PATCHING										
Payroll	150,900	155,700	4,800	3.18%	4,900		(100)			155,700
Vehicles & Equipment	60,000	60,000								60,000
Repairs & Maintenance	120,800	138,400	17,600	14.57%	17,600					138,400
Total Expenditures (Less Payroll)	180,800	198,400	17,600	9.73%	17,600					198,400
Total Expenditures	331,700	354,100	22,400	6.75%	22,500		(100)			354,100
Total Revenues										
Total	331,700	354,100	22,400	6.75%	22,500		(100)			354,100

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
SWEEPING										
Payroll	28,800	29,700	900	3.13%	900					29,700
Repairs & Maintenance	75,000	162,200	87,200	116.27%	87,200					162,200
Total Expenditures (Less Payroll)	75,000	162,200	87,200	116.27%	87,200					162,200
Total Expenditures	103,800	191,900	88,100	84.87%	88,100					191,900
Total Revenues										
Total	103,800	191,900	88,100	84.87%	88,100					191,900
SHOULDER										
Payroll										
Repairs & Maintenance	10,000	10,000								10,000
Total Expenditures (Less Payroll)	10,000	10,000								10,000
Total Expenditures	10,000	10,000								10,000
Total Revenues										
Total	10,000	10,000								10,000
GRADING										
Payroll	148,200	151,700	3,500	2.36%	3,600		(100)			151,700
Repairs & Maintenance	26,300	26,300								26,300
Total Expenditures (Less Payroll)	26,300	26,300								26,300
Total Expenditures	174,500	178,000	3,500	2.01%	3,600		(100)			178,000
Total Revenues										
Total	174,500	178,000	3,500	2.01%	3,600		(100)			178,000
DUST LAYER										
Payroll	26,800	27,500	700	2.61%	700					27,500
Repairs & Maintenance	224,400	253,200	28,800	12.83%	28,800					253,200
Total Expenditures (Less Payroll)	224,400	253,200	28,800	12.83%	28,800					253,200
Total Expenditures	251,200	280,700	29,500	11.74%	29,500					280,700
Total Revenues										
Total	251,200	280,700	29,500	11.74%	29,500					280,700
GRAVEL RESURFACE										
Payroll	26,800	27,500	700	2.61%	700					27,500
Repairs & Maintenance	66,200	66,200								66,200
Total Expenditures (Less Payroll)	66,200	66,200								66,200
Total Expenditures	93,000	93,700	700	0.75%	700					93,700
Total Revenues										
Total	93,000	93,700	700	0.75%	700					93,700
MOWING										
Payroll	14,400	14,700	300	2.08%	300					14,700

DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Repairs & Maintenance	15,500	15,500								15,500
Total Expenditures (Less Payroll)	15,500	15,500								15,500
Total Expenditures	29,900	30,200	300	1.00%	300					30,200
Total Revenues										
Total	29,900	30,200	300	1.00%	300					30,200
STREAM AND CREEK										
Repairs & Maintenance	3,800	3,800								3,800
Total Expenditures (Less Payroll)	3,800	3,800								3,800
Total Expenditures	3,800	3,800								3,800
Total Revenues										
Total	3,800	3,800								3,800
BRUSHING										
Payroll	28,800	29,700	900	3.13%	900					29,700
Repairs & Maintenance	144,300	144,300								144,300
Total Expenditures (Less Payroll)	144,300	144,300								144,300
Total Expenditures	173,100	174,000	900	0.52%	900					174,000
Total Revenues										
Total	173,100	174,000	900	0.52%	900					174,000
WINTER CONTROL - STANDBY										
Payroll	116,500	119,500	3,000	2.58%	3,100		(100)			119,500
Total Expenditures (Less Payroll)										
Total Expenditures	116,500	119,500	3,000	2.58%	3,100		(100)			119,500
Total Revenues										
Total	116,500	119,500	3,000	2.58%	3,100		(100)			119,500
DITCHING										
Payroll	142,200	145,900	3,700	2.60%	3,700					145,900
Materials		8,500	8,500		8,500					8,500
Contracted Services		52,000	52,000		52,000					52,000
Repairs & Maintenance	60,500	40,000	(20,500)	(33.88%)	(20,500)					40,000
Total Expenditures (Less Payroll)	60,500	100,500	40,000	66.12%	40,000					100,500
Total Expenditures	202,700	246,400	43,700	21.56%	43,700					246,400
Total Revenues										
Total	202,700	246,400	43,700	21.56%	43,700					246,400
LITTER PICKUP										
Payroll	14,400	14,700	300	2.08%	300					14,700
Repairs & Maintenance	4,500	4,500								4,500
Total Expenditures (Less Payroll)	4,500	4,500								4,500

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Total Expenditures	18,900	19,200	300	1.59%	300					19,200
Total Revenues										
Total	18,900	19,200	300	1.59%	300					19,200
CATCH BASINS										
Payroll										
Repairs & Maintenance	97,100	101,600	4,500	4.63%	4,500					101,600
Total Expenditures (Less Payroll)	97,100	101,600	4,500	4.63%	4,500					101,600
Total Expenditures	97,100	101,600	4,500	4.63%	4,500					101,600
Total Revenues										
Total	97,100	101,600	4,500	4.63%	4,500					101,600
BRIDGES / CULVERTS										
Payroll	53,900	55,200	1,300	2.41%	1,300					55,200
Administrative Expenditures										
Repairs & Maintenance	110,000	110,000								110,000
Total Expenditures (Less Payroll)	110,000	110,000								110,000
Total Expenditures	163,900	165,200	1,300	0.79%	1,300					165,200
Total Revenues										
Total	163,900	165,200	1,300	0.79%	1,300					165,200
SIGNS										
Payroll	57,600	59,100	1,500	2.60%	1,500					59,100
Repairs & Maintenance	38,000	38,000								38,000
Total Expenditures (Less Payroll)	38,000	38,000								38,000
Total Expenditures	95,600	97,100	1,500	1.57%	1,500					97,100
Total Revenues										
Total	95,600	97,100	1,500	1.57%	1,500					97,100
SIDEWALKS										
Repairs & Maintenance	35,000	40,000	5,000	14.29%	5,000					40,000
Total Expenditures (Less Payroll)	35,000	40,000	5,000	14.29%	5,000					40,000
Total Expenditures	35,000	40,000	5,000	14.29%	5,000					40,000
Total Revenues										
Total	35,000	40,000	5,000	14.29%	5,000					40,000
PW ADMIN										
Payroll	1,089,100	1,185,800	96,700	8.88%	96,200		500			1,185,800
Administrative Expenditures	54,900	61,400	6,500	11.84%	6,500					61,400
Professional Services	17,000	17,000								17,000
Contracted Services	45,000	45,000								45,000
Vehicles & Equipment	250,000	375,000	125,000	50.00%	125,000					375,000

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PUBLIC WORKS AND INFRASTRUCTURE SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Repairs & Maintenance	200,000	225,000	25,000	12.50%	25,000					225,000
Total Expenditures (Less Payroll)	200,000	225,000	25,000	12.50%	25,000					225,000
Total Expenditures	200,000	225,000	25,000	12.50%	25,000					225,000
Total Revenues										
Total	200,000	225,000	25,000	12.50%	25,000					225,000
EQUIPMENT										
Vehicles & Equipment	325,000	350,000	25,000	7.69%	25,000					350,000
Total Expenditures (Less Payroll)	325,000	350,000	25,000	7.69%	25,000					350,000
Total Expenditures	325,000	350,000	25,000	7.69%	25,000					350,000
Total Revenues										
Total	325,000	350,000	25,000	7.69%	25,000					350,000
BOAT LAUNCH										
Repairs & Maintenance	5,000	5,000								5,000
Total Expenditures (Less Payroll)	5,000	5,000								5,000
Total Expenditures	5,000	5,000								5,000
Total Revenues										
Total	5,000	5,000								5,000
Total Community Services - Public Works	7,786,400	8,913,200	1,126,800	14.47%	473,900		900		652,000	8,913,200

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - PARKS**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	839,697	764,800	840,300	75,500
Revenues / Recoveries	(57,828)	(76,400)	(97,300)	(20,900)
Net Operating Budget	781,869	688,400	743,000	54,600

Budget Summary

Staffing Costs

Full time salary / wage rate increase	19,600	
Increase in seasonal hours based on 5 year average	18,200	
Statutory payroll costs / benefit premiums	<u>3,400</u>	
		41,200

Other Expenditures / Revenues

Increase in utilities - water	800	
Decrease in waste disposal	(1,500)	
Increase in vehicle gas and oil	7,000	
Increase in health and safety items	1,000	
Increase in washroom supplies	1,000	
Increase in tractor maintenance	6,000	
Increase in internal cost allocation for insurance	2,900	
Increase in portable toilet rentals	3,000	
Increase in Canada Summer Jobs Grant	(600)	
Net decrease in park furnishings	<u>(6,200)</u>	
		13,400
Net Increase in Community Services - Parks 2023 Operating Budget		<u>54,600</u>

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PARKS

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	516,413	486,000	527,200	41,200	8.48%	41,200					527,200
Administrative Expenditures	13,205	14,800	16,800	2,000	13.51%	1,000	1,000				16,800
Building Maintenance	13,655	7,200	17,700	10,500	145.83%					10,500	17,700
Materials	19,550	21,500	15,300	(6,200)	(28.84%)		(6,200)				15,300
Contracted Services	50,246	50,700	52,200	1,500	2.96%	1,000	500				52,200
Vehicles & Equipment	122,506	87,400	100,400	13,000	14.87%	13,000					100,400
Information Technology	2,923	3,100	3,100								3,100
Repairs & Maintenance	43,661	48,500	58,300	9,800	20.21%					9,800	58,300
Insurance	20,811	20,500	23,400	2,900	14.15%	2,900					23,400
Utilities	18,146	18,500	19,300	800	4.32%	800					19,300
Other Expenditures	12,481	6,600	6,600								6,600
Transfers to / from Reserves	6,100										
Total Expenditures (Less Payroll)	323,284	278,800	313,100	34,300	12.30%	18,700	(4,700)			20,300	313,100
Total Expenditures	839,697	764,800	840,300	75,500	9.87%	59,900	(4,700)			20,300	840,300
Revenues	(44,200)	(55,400)	(55,400)								(55,400)
Grants		(21,000)	(21,600)	(600)	2.86%	(600)					(21,600)
Transfers from Reserve			(20,300)	(20,300)						(20,300)	(20,300)
Total Revenues	(44,200)	(76,400)	(97,300)	(20,900)	27.36%	(600)				(20,300)	(97,300)
Grand Total	795,497	688,400	743,000	54,600	7.93%	59,300	(4,700)				743,000

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - PARKS

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
SOCCER FIELDS										
Repairs & Maintenance	1,000	1,000								1,000
Total Expenditures (Less Payroll)	1,000	1,000								1,000
Total Expenditures	1,000	1,000								1,000
Total Revenues										
Total	1,000	1,000								1,000
CARTWRIGHT FIELD										
Repairs & Maintenance	1,700	1,700								1,700
Total Expenditures (Less Payroll)	1,700	1,700								1,700
Total Expenditures	1,700	1,700								1,700
Revenues	(5,500)	(5,500)								(5,500)
Total Revenues	(5,500)	(5,500)								(5,500)
Total	(3,800)	(3,800)								(3,800)
Total Community Services - Parks	688,400	743,000	54,600	7.93%	59,300	(4,700)				743,000

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - RECREATION, CULTURE & COMMUNICATIONS

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	2,743,849	2,860,000	3,056,100	196,100
Revenues / Recoveries	(1,091,422)	(1,474,600)	(1,530,500)	(55,900)
Net Operating Budget	1,652,427	1,385,400	1,525,600	140,200

Budget Summary

Staffing Costs

Full time salary / wage rate increase	20,200	
Progression	11,800	
Statutory payroll costs / benefit premiums	17,700	
Increase in part time wages	53,100	
	<u>102,800</u>	

Budget Neutral Expenditures / Revenues

Transfer of electrical inspections from Development Services	5,700	
Transfer of energy consultant costs from Finance	4,800	
Budget neutral transfer of Summer Student from Office of the CAO & HR	(4,200)	
	<u>6,300</u>	

Other Expenditures / Revenues

Increase in heating costs due to rate increases	20,800
Increase in insurance	8,300
Increase in propane	3,000
Decrease in repairs and maintenance for SCRC based on actuals	(2,600)
Increase for electrical inspections at facilities	1,000
Increase in community hall operating grant	2,500
Increase for Elexicon Monitoring at BRC	4,800
Decrease for cleaning at Latcham Centre	(1,600)

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
COMMUNITY SERVICES - RECREATION, CULTURE & COMMUNICATIONS

Increase in ice rental revenue - SCRC	(8,900)	
Decrease in ice rental revenue - BRC	9,400	
Decrease in sponsorship revenue for Canada Day	6,000	
Increase in donations to recreation and culture based on actuals	(3,000)	
Increase in revenue for recreation programs	(3,000)	
Increase in film revenues	(3,000)	
Increase in admissions revenue for the museum and pool	(2,000)	
Increase in Canada Summer Jobs	(1,500)	
Miscellaneous expenditures and revenues	<u>900</u>	
		31,100
Net Increase in Community Services - Recreation 2023 Operating Budget		<u>140,200</u>

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - COMMUNITY SERVICE - RECREATION, CULTURE COMMUNICATIONS

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	1,656,366	1,772,100	1,874,900	102,800	5.80%	102,800					1,874,900
Administrative Expenditures	147,790	97,200	147,800	50,600	52.06%	(200)		46,800		4,000	147,800
Professional Services	22,381	24,200	24,100	(100)	(0.41%)		(100)				24,100
Building Maintenance	270,272	271,600	283,700	12,100	4.46%	1,600	4,800	5,700			283,700
Contracted Services	17,134	23,800	22,200	(1,600)	(6.72%)	(1,600)					22,200
Vehicles & Equipment	56,539	67,000	67,400	400	0.60%	40	360				67,400
Information Technology	21,380	18,900	19,200	300	1.59%	300					19,200
Repairs & Maintenance	14,989	22,500	22,500								22,500
Insurance	73,976	74,300	82,600	8,300	11.17%	8,300					82,600
Utilities	374,096	411,500	432,300	20,800	5.05%	20,800					432,300
Grants	23,100	23,100	25,600	2,500	10.82%	2,500					25,600
Other Expenditures	35,017	53,800	53,800								53,800
Transfers to / from Reserves	30,809										
Total Expenditures (Less Payroll)	1,087,483	1,087,900	1,181,200	93,300	8.58%	31,740	5,060	52,500		4,000	1,181,200
Total Expenditures	2,743,849	2,860,000	3,056,100	196,100	6.86%	134,540	5,060	52,500		4,000	3,056,100
Revenues	(566,665)	(621,000)	(667,700)	(46,700)	7.52%	(4,700)		(42,000)			(667,700)
Grants	(56,821)	(138,800)	(144,500)	(5,700)	4.11%	(5,330)	3,830	(4,200)			(144,500)
User Fees	(391,599)	(710,800)	(710,300)	500	(0.07%)	500					(710,300)
Transfers from Reserve		(4,000)	(8,000)	(4,000)	100.00%					(4,000)	(8,000)
Total Revenues	(1,015,085)	(1,474,600)	(1,530,500)	(55,900)	3.79%	(9,530)	3,830	(46,200)		(4,000)	(1,530,500)
Grand Total	1,728,764	1,385,400	1,525,600	140,200	10.12%	125,010	8,890	6,300			1,525,600

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - COMMUNITY SERVICES - RECREATION, CULTURE AND COMMUNICATIONS

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Community Services - Rec & Culture										
MUSEUM										
Payroll	50,100	78,400	28,300	56.49%	28,300					78,400
Administrative Expenditures	7,100	10,900	3,800	53.52%	(200)				4,000	10,900
Professional Services	5,000	5,000								5,000
Building Maintenance	11,300	11,900	600	5.31%	600					11,900
Contracted Services	700	700								700
Information Technology	800	800								800
Insurance	2,600	2,800	200	7.69%	200					2,800
Utilities	10,500	12,500	2,000	19.05%	2,000					12,500
Other Expenditures	18,800	18,800								18,800
Total Expenditures (Less Payroll)	56,800	63,400	6,600	11.62%	2,600				4,000	63,400
Total Expenditures	106,900	141,800	34,900	32.65%	30,900				4,000	141,800
Revenues	(31,400)	(32,400)	(1,000)	3.18%	(1,000)					(32,400)
Grants	(28,100)	(37,100)	(9,000)	32.03%	(320)	(280)	(8,400)			(37,100)
Transfers from Reserve		(4,000)	(4,000)						(4,000)	-4,000
Total Revenues	(59,500)	(73,500)	(14,000)	23.53%	(1,320)	(280)	(8,400)		(4,000)	(73,500)
Total	47,400	68,300	20,900	44.09%	29,580	(280)	(8,400)			68,300
POOL										
Payroll	62,400	64,500	2,100	3.37%	2,100					64,500
Administrative Expenditures	7,600	7,600								7,600
Information Technology	200	400	200	100.00%	200					400
Repairs & Maintenance	15,500	15,500								15,500
Insurance	1,700	1,900	200	11.76%	200					1,900
Utilities	9,300	10,300	1,000	10.75%	1,000					10,300
Total Expenditures (Less Payroll)	34,300	35,700	1,400	4.08%	1,400					35,700
Total Expenditures	96,700	100,200	3,500	3.62%	3,500					100,200
Revenues	(37,800)	(38,500)	(700)	1.85%	(700)					(38,500)
Grants	(27,000)	(29,100)	(2,100)	7.78%	(2,100)					(29,100)
Total Revenues	(64,800)	(67,600)	(2,800)	4.32%	(2,800)					(67,600)
Total	31,900	32,600	700	2.19%	700					32,600
DAYCAMP										
Payroll	182,600	191,100	8,500	4.65%	8,500					191,100
Administrative Expenditures	25,900	25,900								25,900
Total Expenditures (Less Payroll)	25,900	25,900								25,900
Total Expenditures	208,500	217,000	8,500	4.08%	8,500					217,000
Revenues	(223,000)	(223,000)								(223,000)
Grants	(56,100)	(54,600)	1,500	(2.67%)	(2,610)	4,110				(54,600)
Total Revenues	(279,100)	(277,600)	1,500	(0.54%)	(2,610)	4,110				(277,600)

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - COMMUNITY SERVICES - RECREATION, CULTURE AND COMMUNICATIONS

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
User Fees	(91,800)	(82,400)	9,400	(10.24%)	9,400					(82,400)
Total Revenues	(129,600)	(120,200)	9,400	(7.25%)	9,400					(120,200)
Total	128,800	162,100	33,300	25.85%	28,500	4,800				162,100
REC & CULTURE ADMIN										
Payroll	630,100	660,200	30,100	4.78%	30,100					660,200
Administrative Expenditures	14,300	14,300								14,300
Other Expenditures	35,000	35,000								35,000
Total Expenditures (Less Payroll)	49,300	49,300								49,300
Total Expenditures	679,400	709,500	30,100	4.43%	30,100					709,500
Revenues	(24,200)	(18,200)	6,000	(24.79%)	6,000					(18,200)
Grants	(27,600)	(23,700)	3,900	(14.13%)	(300)		4,200			(23,700)
Total Revenues	(51,800)	(41,900)	9,900	(19.11%)	5,700		4,200			(41,900)
Total	627,600	667,600	40,000	6.37%	35,800		4,200			667,600
MARINA										
Building Maintenance	2,400	2,400								2,400
Repairs & Maintenance	7,000	7,000								7,000
Insurance	2,700	2,900	200	7.41%	200					2,900
Total Expenditures (Less Payroll)	12,100	12,300	200	1.65%	200					12,300
Total Expenditures	12,100	12,300	200	1.65%	200					12,300
Revenues	(29,500)	(29,500)								(29,500)
Transfers from Reserve	(4,000)	(4,000)								(4,000)
Total Revenues	(33,500)	(33,500)								(33,500)
Total	(21,400)	(21,200)	200	(0.93%)	200					(21,200)
COMMUNITY HALL & FACILITIES										
Building Maintenance	27,000	33,700	6,700	24.81%	1,000		5,700			33,700
Contracted Services										
Insurance	5,600	5,100	(500)	(8.93%)	(500)					5,100
Total Expenditures (Less Payroll)	32,600	38,800	6,200	19.02%	500		5,700			38,800
Total Expenditures	32,600	38,800	6,200	19.02%	500		5,700			38,800
Total Revenues										
Total	32,600	38,800	6,200	19.02%	500		5,700			38,800
LATCHAM										
Building Maintenance	6,500	6,500								6,500
Contracted Services	14,100	12,500	(1,600)	(11.35%)	(1,600)					12,500
Information Technology	1,000	1,000								1,000
Insurance	2,300	2,500	200	8.70%	200					2,500
Utilities	7,500	9,000	1,500	20.00%	1,500					9,000
Total Expenditures (Less Payroll)	31,400	31,500	100	0.32%	100					31,500
Total Expenditures	31,400	31,500	100	0.32%	100					31,500

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TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - COMMUNITY SERVICES - RECREATION, CULTURE AND COMMUNICATIONS

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Total	2,700	2,900	200	7.41%	200					2,900
GREENBANK										
Grants	8,700	9,200	500	5.75%	500					9,200
Total Expenditures (Less Payroll)	8,700	9,200	500	5.75%	500					9,200
Total Expenditures	8,700	9,200	500	5.75%	500					9,200
Total Revenues										
Total	8,700	9,200	500	5.75%	500					9,200
CAESAREA										
Grants	3,500	4,000	500	14.29%	500					4,000
Total Expenditures (Less Payroll)	3,500	4,000	500	14.29%	500					4,000
Total Expenditures	3,500	4,000	500	14.29%	500					4,000
Total Revenues										
Total	3,500	4,000	500	14.29%	500					4,000
TOWN HALL 1873										
Insurance	5,800	6,300	500	8.62%	500					6,300
Total Expenditures (Less Payroll)	5,800	6,300	500	8.62%	500					6,300
Total Expenditures	5,800	6,300	500	8.62%	500					6,300
Total Revenues										
Total	5,800	6,300	500	8.62%	500					6,300
UTICA										
Building Maintenance										
Utilities										
Total Expenditures (Less Payroll)										
Total Expenditures										
Total Revenues										
Total										
COMMUNICATIONS										
Administrative Expenditures	500	500								500
Professional Services	19,200	19,100	(100)	(0.52%)		(100)				19,100
Total Expenditures (Less Payroll)	19,700	19,600	(100)	(0.51%)		(100)				19,600
Total Expenditures	19,700	19,600	(100)	(0.51%)		(100)				19,600
Revenues	(1,500)	(4,500)	(3,000)	200.00%	(3,000)					(4,500)
Total Revenues	(1,500)	(4,500)	(3,000)	200.00%	(3,000)					(4,500)
Total	18,200	15,100	(3,100)	(17.03%)	(3,000)	(100)				15,100
Total Community Services - Rec & Culture	1,385,400	1,525,600	140,200	10.12%	125,010	8,890	6,300			1,525,600

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEVELOPMENT SERVICES**

	2022 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	1,516,043	1,803,200	1,958,300	155,100
Revenues / Recoveries	(800,958)	(801,100)	(918,400)	(117,300)
Net Operating Budget	715,085	1,002,100	1,039,900	37,800

Budget Summary

Staffing Costs

Full time salary / wage rate increase	14,500	
New position - Planner, salary and benefits for half year	62,800	
Removal of one Temporary Building Inspector	(62,800)	
Increase for contract / student positions	29,000	
Statutory payroll costs / benefit premiums	3,500	
		47,000

Budget Neutral

Transfer of software license expenses from Corporate Services - IT	31,000	
Transfer of electrical inspections to other departments	(7,100)	
Transfer of marketing and flags to CAO	(1,500)	
		22,400

Other Expenditures / Revenues

Increase in planning applications revenue due to growth and Bill 23	(85,900)	
Increase in funds from the Building Reserve	(10,800)	
Increase in by-law fine revenue	(10,000)	
Increase in IT licenses and utilities	59,200	
Increase in pool permits for new grading review fee	(3,600)	
Decrease in meetings, and conferences and seminars	(1,900)	
Increase in vehicle gas and oil	600	
Increase in by-law supplies	1,300	
Increase in costs to run animal shelter	12,700	
Increase in internal cost allocation for insurance	900	
Increase in legal fees associated with By-law enforcement legal actions	5,000	
Increase in building maintenance	4,500	
Decrease in utilities to reflect prior year actuals	(4,400)	
Miscellaneous expenditures and revenues	800	
		(31,600)

Net Increase in Development Services 2023 Operating Budget **37,800**

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - DEVELOPMENT SERVICES

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Payroll	1,081,983	1,254,000	1,301,000	47,000	3.75%	46,950	(62,750)		62,800		1,301,000
Administrative Expenditures	196,769	240,400	253,500	13,100	5.45%	15,000	(4,500)		2,200	400	253,500
Professional Services	29,698	82,000	87,000	5,000	6.10%				5,000		87,000
Building Maintenance	33,159	25,600	37,100	11,500	44.92%	3,500				8,000	37,100
Contracted Services	29,697	31,400	31,400								31,400
Vehicles & Equipment	9,754	11,000	11,000								11,000
Information Technology	450	500	90,700	90,200	18,040.00%	20,500		30,900		38,800	90,700
Repairs & Maintenance	4,487	8,500	1,500	(7,000)	(82.35%)			(7,000)			1,500
Insurance	8,154	9,700	14,500	4,800	49.48%	900		3,900			14,500
Utilities	42,137	51,200	49,400	(1,800)	(3.52%)	(4,400)		2,600			49,400
Committees											
Other Expenditures	14,755	38,900	31,200	(7,700)	(19.79%)	200	100	(8,000)			31,200
Transfers to / from Reserves	65,000	50,000	50,000								50,000
Total Expenditures (Less Payroll)	434,060	549,200	657,300	108,100	19.68%	35,700	(4,400)	22,400	7,200	47,200	657,300
Total Expenditures	1,516,043	1,803,200	1,958,300	155,100	8.60%	82,650	(67,150)	22,400	70,000	47,200	1,958,300
Revenues	(791,434)	(644,900)	(744,300)	(99,400)	15.41%	(70,800)			(25,000)	(3,600)	(744,300)
Grants	(6,801)	(4,200)	(4,300)	(100)	2.38%	(100)					(4,300)
Transfers from Reserve		(152,000)	(169,800)	(17,800)	11.71%	(10,800)				(7,000)	(169,800)
Total Revenues	(798,235)	(801,100)	(918,400)	(117,300)	14.64%	(81,700)			(25,000)	(10,600)	(918,400)
Grand Total	717,808	1,002,100	1,039,900	37,800	3.77%	950	(67,150)	22,400	45,000	36,600	1,039,900

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - DEVELOPMENT SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Development Services										
PLANNING										
Payroll	247,900	318,000	70,100	28.28%	7,300			62,800		318,000
Administrative Expenditures	11,400	11,900	500	4.39%	100	(2,600)	400	2,200	400	11,900
Professional Services	69,500	69,500								69,500
Information Technology		25,200	25,200		5,800		9,400		10,000	25,200
Transfers to / from Reserves	50,000	50,000								50,000
Total Expenditures (Less Payroll)	130,900	156,600	25,700	19.63%	5,900	(2,600)	9,800	2,200	10,400	156,600
Total Expenditures	378,800	474,600	95,800	25.29%	13,200	(2,600)	9,800	65,000	10,400	474,600
Revenues	(176,400)	(262,300)	(85,900)	48.70%	(60,900)			(25,000)		(262,300)
Grants		(4,300)	(4,300)		(100)		(4,200)			(4,300)
Total Revenues	(176,400)	(266,600)	(90,200)	51.13%	(61,000)		(4,200)	(25,000)		(266,600)
Total	202,400	208,000	5,600	2.77%	(47,800)	(2,600)	5,600	40,000	10,400	208,000
BUILDING										
Payroll	453,700	395,800	(57,900)	(12.76%)	27,100	(85,000)				395,800
Administrative Expenditures	21,100	20,000	(1,100)	(5.21%)	800	(1,900)				20,000
Professional Services	7,500	7,500								7,500
Building Maintenance										
Contracted Services										
Vehicles & Equipment	4,000	4,000								4,000
Information Technology		65,000	65,000		14,700		21,500		28,800	65,000
Insurance		-								
Utilities										
Transfers to / from Reserves										
Total Expenditures (Less Payroll)	32,600	96,500	63,900	196.01%	15,500	(1,900)	21,500		28,800	96,500
Total Expenditures	486,300	492,300	6,000	1.23%	42,600	(86,900)	21,500		28,800	492,300
Revenues	(352,500)	(352,500)								(352,500)
Grants	(4,200)		4,200				4,200			
Transfers from Reserve	(152,000)	(162,800)	(10,800)	7.11%	(10,800)					(162,800)
Total Revenues	(508,700)	(515,300)	(6,600)	1.30%	(10,800)		4,200			(515,300)
Total	(22,400)	(23,000)	(600)	2.68%	31,800	(86,900)	25,700		28,800	(23,000)
DEVELOPMENT SERVICES										
Payroll	330,200	338,500	8,300	2.51%	8,300					338,500
Administrative Expenditures	4,300	3,900	(400)	(9.30%)			(400)			3,900
Insurance		4,100	4,100		200		3,900			4,100
Utilities		2,600	2,600				2,600			2,600
Committees										
Other Expenditures	38,900	31,200	(7,700)	(19.79%)	200	100	(8,000)			31,200
Total Expenditures (Less Payroll)	43,200	41,800	(1,400)	(3.24%)	400	100	(1,900)			41,800

DEPARTMENT - DEVELOPMENT SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Total Expenditures	373,400	380,300	6,900	1.85%	8,700	100	(1,900)			380,300
Revenues	(12,000)	(12,000)								(12,000)
Total Revenues	(12,000)	(12,000)								(12,000)
Total	361,400	368,300	6,900	1.91%	8,700	100	(1,900)			368,300
BY-LAW										
Payroll	219,100	245,800	26,700	12.19%	4,450	22,250				245,800
Administrative Expenditures	11,400	12,800	1,400	12.28%	1,400					12,800
Professional Services	5,000	10,000	5,000	100.00%				5,000		10,000
Vehicles & Equipment	7,000	7,000								7,000
Information Technology	500	500								500
Repairs & Maintenance	1,500	1,500								1,500
Insurance	2,200	2,300	100	4.55%	100					2,300
Total Expenditures (Less Payroll)	27,600	34,100	6,500	23.55%	1,500			5,000		34,100
Total Expenditures	246,700	279,900	33,200	13.46%	5,950	22,250		5,000		279,900
Revenues	(84,000)	(93,900)	(9,900)	11.79%	(9,900)					(93,900)
Total Revenues	(84,000)	(93,900)	(9,900)	11.79%	(9,900)					(93,900)
Total	162,700	186,000	23,300	14.32%	(3,950)	22,250	-	5,000		186,000
ANIMAL CONTROL										
Payroll	3,100	2,900	(200)	(6.45%)	(200)					2,900
Administrative Expenditures	189,000	201,700	12,700	6.72%	12,700					201,700
Contracted Services	4,400	4,400								4,400
Insurance	600	900	300	50.00%	300					900
Total Expenditures (Less Payroll)	194,000	207,000	13,000	6.70%	13,000					207,000
Total Expenditures	197,100	209,900	12,800	6.49%	12,800					209,900
Revenues	(15,500)	(15,500)								(15,500)
Total Revenues	(15,500)	(15,500)								(15,500)
Total	181,600	194,400	12,800	7.05%	12,800					194,400
ENGINEERING SERVICES										
Administrative Expenditures	3,200	3,200								3,200
Total Expenditures (Less Payroll)	3,200	3,200								3,200
Total Expenditures	3,200	3,200								3,200
Revenues	(4,500)	(8,100)	(3,600)	80.00%					(3,600)	(8,100)
Total Revenues	(4,500)	(8,100)	(3,600)	80.00%					(3,600)	(8,100)
Total	(1,300)	(4,900)	(3,600)	276.92%					(3,600)	(4,900)
FACILITIES ADMIN										
Building Maintenance	25,600	37,100	11,500	44.92%	3,500				8,000	37,100
Contracted Services	27,000	27,000								27,000

TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - DEVELOPMENT SERVICES

2 Finance Review	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Repairs & Maintenance	7,000		(7,000)				(7,000)			
Insurance	6,900	7,200	300	4.35%	300					7,200
Utilities	51,200	46,800	(4,400)	(8.59%)	(4,400)					46,800
Total Expenditures (Less Payroll)	117,700	118,100	400	0.34%	(600)		(7,000)		8,000	118,100
Total Expenditures	117,700	118,100	400	0.34%	(600)		(7,000)		8,000	118,100
Transfers from Reserve		(7,000)	(7,000)						(7,000)	(7,000)
Total Revenues		(7,000)	(7,000)						(7,000)	(7,000)
Total	117,700	111,100	(6,600)	(5.61%)	(600)		(7,000)		1,000	111,100
Total Development Services	1,002,100	1,039,900	37,800	3.77%	950	(67,150)	22,400	45,000	36,600	1,039,900

**2023 OPERATING BUDGET SUMMARY
LIBRARY SERVICES**

	2021 Estimated Actuals	2022 Budget	2023 Budget	Increase / (Decrease)
Operating Expenditures	709,800	709,800	738,500	28,700
Revenues / Recoveries				-
Net Operating Budget	709,800	709,800	738,500	28,700

Budget Summary

Staffing Costs

Salary / wage rate increase / statutory payroll costs 20,300

Other Expenditures / Revenues

Increase in price of books & cataloguing/processing charges & supply costs 5,100

Increase in Building Maintenance 1,000

Increase in heating costs due to rate increases 2,300

Net Increase in Library 2023 Operating Budget **28,700**

**TOWNSHIP OF SCUGOG
2023 OPERATING BUDGET SUMMARY
DEPARTMENT - LIBRARY**

2 Finance Review	2022 Estimated Actuals	Approved 2022 Budget	2023 Budget Request	Budget Increase / Decrease	% Change	Maintain Service Level	Service Level Change	Budget Neutral Transfers	Growth Related Change	New / Other	2023 Budget Request
Grants	709,800	709,800	738,500	28,700	4.04%	28,700					738,500
Total Expenditures (Less Payroll)	709,800	709,800	738,500	28,700	4.04%	28,700					738,500
Total Expenditures	709,800	709,800	738,500	28,700	4.04%	28,700					738,500
Total Revenues											
Grand Total	709,800	709,800	738,500	28,700	4.04%	28,700					738,500